**Program Agreement**

By registering to join the 2022 M28 Program, you are agreeing to comply with the conditions listed in this agreement.

*Please tick each of the following to indicate that you have read and understood the requirements:*

* I understand that I am responsible for covering all costs associated with the M28 program, totalling $2580, as well as any extra costs that may arise as the program activities are booked and budget is finalised (see below payment statement / schedule for more information).
* I have read the Welcome Pack and commit to all dates outlined
* I understand the cancellation policy as laid out in the Welcome Pack and that I will be liable to pay any amounts incurred by SPCH up until the date of cancellation where SPCH is unable to recover those funds.
* Regarding current circumstances, I understand that the trip may be cancelled due to COVID-19, in the case of loss of funds, St. Paul's is not liable to reimburse money that has not been refunded to St. Pauls, and the attendee is liable to cover any costs associated with the cancelled trip. (eg. pay for the flight in full ... ) (*We were able to recover the majority of the funds for the last 2 cancelled mission trips*)

**Commitments**

* I commit to applying for a Working with Children Check, and submitting it by 31st January 2022
* I commit to completing a Safe Ministry Check, and submitting it by 31st January 2022
* I commit to completing a Safe Ministry Essentials course and submitting my certificate by 31st January 2022

**All Safe Ministry requirements can be submitted to** [**safeministry@spch.org.au**](mailto:safeministry@spch.org.au)

* I commit to making all payments on time according to the payment plan schedule below
* I will make contact before a payment is due if there is an issue with payment
* I commit to attending all relevant training
* I will make contact ahead of time if unable to attend training
* Fill out all required forms when prompted including registration and travel forms
* I will inform Emma of Mission Attendance by the 14th of March (confirmed with Mission deposit of $800)

**Behaviour during the M28 Program**

* I understand that all M28 participants are to behave in a manner which represents Christ, His church and the values of St Paul’s Castle Hill.

**Mission Trip Included Payment Plan Schedule**

$280 deposit due at time of registration (by 31st January 2022)

$800 due by 14th March 2022

$800 due by 25th April 2022

$700 due by 6th June 2022

Total Due: $2580

**Payment Statement**

* I understand that this is an estimated total program cost based on current figures. Our team will be doing everything possible to maintain our current budget, however, due to COVID restrictions and the constant changing prices of travel and accommodation, the program cost is subject to change. If there are extra costs involved, you will be invoiced at a later date and liable for this cost, however if we come in under budget you will be reimbursed any extra money paid.

**Payment to be made to:**

St Paul’s Church Wardens Account

BSB: 032 173

Acc: 871 775

Reference: name and M28 2022 (EG. Emma Sibley M28 2022)

Signed

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

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