



St Paul's Castle Hill Volunteer Job Description

ROLE TITLE: HOUSE PARENTS

Our St Paul's mission is to bring people to Christ, build them in Christ, and send them out for Christ.

MINISTRY HEAD: Ben Razey & Holly Turner

STAFF MINISTRY LEADER: Ben Razey & Holly Turner

VISION/GOAL FOR THIS ROLE: Our House Parent role provides support and pastoral care to our leaders, fostering an environment conducive to discipleship. Additionally, House Parents ensure the smooth execution of Crossfire each night.

TIME COMMITMENT: Year Leaders will serve anywhere from 2-4 times a term, depending on the size of the term. On Friday nights, house parents at 68 will be there from 5:45pm-8:00pm, and Team Leaders at X will be there from 8:00pm-10:00pm. Times on combined nights will be different.

KEY REQUIREMENTS:

You must hold a current WWCC#, which you should provide to our administration team along with your date of birth for verification.

You must have a current Safe Ministry certificate, and stay up-to-date with a refresher course every 3 years.

CHARACTER:

- Value and be growing in a relationship with Jesus
- Live a personal life that is above reproach
- Have others around you in your walk with Christ who affirm your character (staff, small group leader, team leader references)
- Have integrity to 'be the same person in every room'

CONVICTION:

- Be actively engaged in the life of St Paul's church, through regularly attending a service and small group (at least 3 months prior)
- Agree with SPCH Vision, Mission & Statement of Beliefs (<https://stpauls.church/what-we-believe/>)
- An understanding of our Vital Signs
- Be willing to agree and adhere to the guidelines set out in the Crossfire Ministries Leaders Manual

COMPETENCY:

- Responsible for the pastoral well-being of Year Coordinators and potential involvement in pastoral care escalations.
- Confident in managing behavioural issues beyond Year Leaders and Year Coordinators.
- Prayerful attitude

KEY TASKS AND RESPONSIBILITIES:

- On a normal night of crossfire, these are the arrival and finish times:
 - For 68 House Parents – arrive at 5:45pm & finish at 8:00pm
 - For X team leaders – arrive at 7:00pm & finish at 10:00pm
 - On combined nights – arrive at 6:40pm & finish at 10:00pm
- If you are unwell, please contact Holly or Ben
- Collaborate with other House Parents to identify and coordinate leader training facilitators.
- Assist in set up and pack down where needed
- Involvement in pastoral care or behavioural escalation
- The advantage of House Parents sitting a little outside the structure is that they can use their gifts, abilities and wisdom wherever it is needed on a specific night, which releases Year Leaders to be with their students
- Supervise the students when leaders are in leaders meeting

TRAINING AND SUPPORT:

- Communication is done through a leader's Facebook group, or lead team group chat
- You will receive 'on the job' training by another house parent