



## St Paul's Castle Hill Volunteer Job Description

### ROLE TITLE: LIGHTING

*Our St Paul's mission is to bring people to Christ, build them in Christ, and send them out for Christ.*

**MINISTRY HEAD:** Joel Hingston

**STAFF MINISTRY LEADER:** Joel Hingston

**VISION/GOAL FOR THIS ROLE:** Our lighting operators play a significant role in shaping the environment that accompanies the music, media and spoken elements of our Sunday. Lighting should be run with a high level of excellence and without distractions for the congregation; allowing them to experience a smooth service which points to Jesus.

**TIME COMMITMENT:** Lighting Operators will serve once per month. The Sunday hours of 9-11:30, then 5-7:30pm. We welcome and encourage you to be part of the Thursday rehearsal from 7-10pm, although it is not a requirement. On occasion we may ask you to fill in or cover for a teammate.

During seasons such as Christmas and Easter, we may request you to serve a little more than usual, to the extent that you are able.

Please note that all hours for the role of Lighting Operator are volunteer hours. You will not be financially compensated for your time.

#### **CHARACTER:**

- Value and be growing in a relationship with Jesus.
- Live a personal life that is above reproach.
- Have others around you in your walk with Christ who affirm your character (staff, small group leader, team leader references)

#### **CONVICTION:**

- Be actively engaged in the life of St Paul's church, through regularly attending a service and small group (at least 6 months prior)
- Agree with SPCH Vision, Mission & Statement of Beliefs (<https://stpauls.church/what-we-believe/>)
- An understanding of our Vital Signs

#### **COMPETENCY:**

- Demonstrated competency on the relevant Lighting desk. This includes (and is not limited to):
  - Being able to open the software and open the relevant profiles/scenes for a service.
  - Sufficient knowledge regarding the operation of the software and the corresponding desk.
  - Providing appropriate lighting for the different sections of a service.

#### **KEY TASKS AND RESPONSIBILITIES:**

Someone serving in the role of Lighting operator would be responsible for the following:

- Responding to roster requests and knowing your own serving schedule.
  - Making the staff team aware of blackout dates via the Services app.
- Arriving before the rehearsal begins.
- Completing the "on" section of the "on/off procedure" for the lighting equipment.
- Making sure that there is sufficient appropriate lighting for the rehearsal and service.
- Using lighting to shape an environment that serves the context of the service and the needs of the congregation.
- Satisfying the lighting needs of a service, eg, the stage is visible; there is adequate lighting for the congregation during the service for reading the bible and taking notes. It is ideal to achieve these goals without distracting and displeasing visual anomalies (*eg. intensely bright lights shining in congregants faces, distracting movements of lights during the sermon, etc.*)
- Serving the lighting needs of the worship team, eg, making sure that it's not too dark on stage so the musicians can see what they are doing to perform at their best.
- At the close of a service the operator will be responsible for completing the "off" section of the "on/off procedure" for the audio equipment.
- If you are unable to fulfill a rostered position, please contact Joel Hingston or Jess Forrester.
  - It is also helpful if you can work out a plan to cover your rostered position.

#### **TRAINING AND SUPPORT:**

There are a few avenues for training and support, these include (and are not limited to):

- Formal training from experienced operators.
- On the job training.
- Videos and written materials.
- Verbal/written feedback from parishioners, peers, and oversights.
- The Facebook Production group