



St Paul's Castle Hill Volunteer Job Description

TECH – LEAD TEAM

Our St Paul's mission is to bring people to Christ, build them in Christ, and send them out for Christ.

MINISTRY HEAD: Patrick Jones

STAFF MINISTRY LEADER: Patrick Jones

VISION/GOAL FOR THIS ROLE: Our tech volunteers will be essential to our production of the young adult's podcast and to facilitating tech at any YA event. You will also be involved in the lead team of YA which will set the direction and goals of the ministry.

TIME COMMITMENT: The time commitment for this ministry will be quite flexible given the nature of the role. You be required to be at any YA event including 4 teaching nights/small group nights, along with the Big Weekend in the October school holidays with enough time to set-up the event from a tech perspective. Attend lead team meetings once every two months.

KEY REQUIREMENTS:

You must have a current Safe Ministry certificate and stay up to date with a refresher course every 3 years.

CHARACTER:

- Value and be growing in a relationship with Jesus
- Live a personal life that is above reproach
- Have others around you in your walk with Christ who affirm your character (staff, small group leader, team leader references)

CONVICTION:

- Be actively engaged in the life of St Paul's church, through regularly attending a service and small group (at least 6 months prior)
- Agree with SPCH Vision, Mission & Statement of Beliefs (<https://stpauls.church/what-we-believe/>)
- An understanding of our Vital Signs

COMPETENCY:

- A solid understanding of the tech world, including the set-up of mics, visual data, band equipment and set-up if needed. There are staff members who can train you in any of these areas if needed, however, a general understanding is required.

KEY TASKS AND RESPONSIBILITIES:

- Teaching nights/small group nights
 - Arriving an hour before the start of the event to set-up all the equipment required for the night.
 - Co-ordinating with the rest of your team for the night and delegating who is running what.
 - Communicating any extra needs with those running the event and providing feedback after each event on how communication and expectations could be improved
 - If you cannot make an event, please contact both Patrick Jones, and your team, to organise a cover and for the team to ensure that everyone knows what extra responsibilities they each have.
- The Big Weekend
 - Heading down early to the location of the weekend to bump-in the required tech equipment for the weekend and co-ordinating the team.

TRAINING AND SUPPORT:

- Lead team meetings once every two months
- Team training nights four times a year
- Support and potential training from SPCH production staff