



## St Paul's Castle Hill Volunteer Job Description

### ROLE TITLE: YEAR LEADER

*Our St Paul's mission is to bring people to Christ, build them in Christ, and send them out for Christ.*

**MINISTRY HEAD:** Ben Razey & Holly Turner  
**STAFF MINISTRY LEADER:** Ben Razey & Holly Turner

**VISION/GOAL FOR THIS ROLE:** The Year Leader's role is to form discipleship-based relationships, as you assist in building the youth up in Jesus and send them out for Jesus.

**TIME COMMITMENT:** Year Leaders will serve Friday nights during term time. Year Leaders at 68 will be there from 5:30pm-8:30pm, and Year Leaders at X will be there from 7:20pm-10:20pm. Times on combined nights (2-3 times a term) will be different. In addition to this, included in this commitment is attendance at Leader's Retreat (one weekend in the July School Holidays) and Impakct (our 5-night camp in the middle of the Summer School Holidays).

Additional time commitments are for d-team (youth bible study) leaders, which take place for an hour and a half either Friday before crossfire, Sunday before 6pm church or mid-week.

#### KEY REQUIREMENTS:

You must hold a current WWCC#, which you should provide to our administration team along with your date of birth for verification.

You must have a current Safe Ministry certificate and stay up to date with a refresher course every 3 years.

#### CHARACTER:

- Value and be growing in a relationship with Jesus
- Live a personal life that is above reproach
- Have others around you in your walk with Christ who affirm your character (staff, small group leader, team leader references)
- Have integrity to 'be the same person in every room'

#### CONVICTION:

- Be actively engaged in the life of St Paul's church, through regularly attending a service and small group (at least 3 months prior)
- Agree with SPCH Vision, Mission & Statement of Beliefs (<https://stpauls.church/what-we-believe/>)
- An understanding of our Vital Signs
- Be willing to agree and adhere to the guidelines set out in the Crossfire Ministries Leaders Manuel

#### COMPETENCY:

- Ability to explain and explore the bible & lead discussion groups
- Engaging in pastoral care of the students in your d-team and year group
- A prayerful Attitude
- Strong faith & confidence in sharing the gospel
- Demonstrate effective leadership qualities.
- A positive and proactive attitude, with good 'buy in' to various crossfire activities

#### KEY TASKS AND RESPONSIBILITIES:

- On a normal night of crossfire, these are the arrival and finish times:
  - For 68 – arrive at 5:30pm & finish at 8:30pm
  - For X – arrive at 7:20pm & finish at 10:20pm
  - On combined nights – arrive at 6:30pm & finish at 10:00pm
- If you are unwell, please contact your year coordinator
- Form meaningful discipleship-based relationships with the students in your grade
- Coordinate and run year time and all-in-time according to your rostered week

- Lead discussion groups with the students post sermon
- Actively participating in all aspects of crossfire including games, discussion groups and meetings
- Co-lead a D-Team (youth bible study), assisting in planning and writing the study, as well as discipling the students in the group (*favourable, but not mandatory for all crossfire leaders*)

**TRAINING AND SUPPORT:**

- Each week, there is regular training organised by the Team Leaders. In this training, a variety of things are covered.
- Training and support is also provided through our yearly leader’s retreat
- For pastoral and other support, you will meet up termly with your Year Coordinator
- Communication is done through a leader’s Facebook group, or lead team group chat
- You will receive ‘on the job’ training by your year coordinator, or other year leaders

**CROSSFIRE LEADERSHIP STRUCTURE:**

For Pastoral Support and behavioural and pastoral escalation; this is our crossfire leadership structure. Below your role in the table shows who you are pastorally responsible for, and above you show who you are to go to for support or pastoral/behavioural escalation.

