



St Paul's Castle Hill Volunteer Job Description

ROLE TITLE: VIDEOGRAPHERS

Our St Paul's mission is to bring people to Christ, build them in Christ, and send them out for Christ.

MINISTRY HEAD: Jess Forrester

STAFF MINISTRY LEADER: Jess Forrester

VISION/GOAL FOR THIS ROLE: Our St Paul's videography team is key in capturing the life of our church. Videos are one of the best ways we can communicate both internally and externally, and we use these across a wide variety of mediums such as our website, social media and during services and events. Videos are also one of the best ways we can capture personal stories of our congregation, through testimonies.

TIME COMMITMENT: This is an 'on-call' role – we have a WhatsApp group of videographers and Jess will post about upcoming projects where we need someone to shoot.

CHARACTER:

- Value and be growing in a relationship with Jesus.
- Live a personal life that is above reproach.
- Have others around you in your walk with Christ who affirm your character (staff, small group leader, team leader references)

CONVICTION:

- Be actively engaged in the life of St Paul's church, through regularly attending a service and small group (at least 6 months prior)
- Agree with SPCH Vision, Mission & Statement of Beliefs (<https://stpauls.church/what-we-believe/>)
- An understanding of our Vital Signs

COMPETENCY:

- Confident in shooting videos on your own camera or a St Paul's provided camera
- Understanding of effective lighting techniques
- Ability to setup clean audio (eg. lav mic for an interview)
- Video editing is a bonus (Premiere, DaVinci or similar)

KEY TASKS AND RESPONSIBILITIES:

- Assist with getting the set ready (lighting/furniture/props/backdrop etc)
- Setup and check audio equipment.
- Provide your own camera or request use of a church camera for your shoot
- Ensure you have all equipment you need for your shoot (eg lenses, batteries, SD cards)
- Maintain and repair gear as needed
- Arrive early to meet with Creative Director to ensure you understand the brief
- Ensure you make every effort to create a warm and safe space for filming, particularly for videos of a personal nature where people might be sharing sensitive stories. Allow plenty of time for developing a rapport and getting the subject comfortable.
- Provide raw footage for editing, or edit the final product if that is what you have been asked to do.

TRAINING AND SUPPORT:

- Verbal feedback and encouragement from the Creative Director
- Peer mentoring and training – if you are newer to shooting videos we would love to pair you up with some of our more confident videographers so they can help answer questions and upskill you.
- Creative Team Nights – these are our opportunity to gather as a whole creative team, learn from each other and enjoy being part of a larger ministry team. These nights will also include some practical training.
- We can also recommend YouTube channels and online training tools to help you sharpen your skills and learn new techniques and approaches.