



St Paul's Castle Hill Volunteer Job Description SMALL GROUP COACH

Our St Paul's mission is to bring people to Christ, build them in Christ, and send them out for Christ.

MINISTRY HEAD: Discipleship

STAFF MINISTRY LEADER: Keith Baker

VISION/GOAL FOR THIS ROLE:

Strengthen and Grow Discipleship Leaders, by ensure that 4 Small Group Leaders feel supported in their role and feedback to Discipleship Minister

TIME COMMITMENT:

Ring/zoom/face to face 4 different small group leaders, 2/times per term (8x10 minute conversations).
Meet with Discipleship Minister 1/term (90 minutes on one week night, with food!)

KEY REQUIREMENTS:

A phone or computer to make calls or zoom meetings, or an ability to meet one to one with people.

CHARACTER:

- Value and be growing in a relationship with Jesus
- Live a personal life that is above reproach
- Have others around you in your walk with Christ who affirm your character (staff, small group leader, team leader references)
- Have integrity to 'be the same person in every room', follow through on commitments

CONVICTION:

- Be actively engaged in the life of St Paul's church, through regularly attending a service and small group (at least 6 months prior)
- Agree with SPCH Vision, Mission & Statement of Beliefs (<https://stpauls.church/what-we-believe/>)

COMPETENCY:

- An ability to have a warm, supportive and intentional conversation with others
- An ability to understand the vision and strategy of small groups ministry and the importance of diligently supporting leaders
- An ability to organise time to follow through on commitment to have regular conversation

KEY TASKS AND RESPONSIBILITIES:

- communicate with your designated small group leaders twice per school term, as per guided conversation template [= leader welfare: support, training, group welfare: bible, prayer, care, community, growth]
- Fill in online form for each conversation (as means of communicating with Discipleship Minister)
- Contact Discipleship or Care Minister regarding any significant issues
- Meet with Discipleship Minister once per school term

TRAINING AND SUPPORT:

- Regular meetings with Discipleship Minister [to envision and equip](#) – dates published at start of the year