



St Paul's Castle Hill Volunteer Job Description

ROLE TITLE: MORNING TEA HELPERS

Our St Paul's mission is to bring people to Christ, build them in Christ, and send them out for Christ.

MINISTRY HEAD: Wayne Tildsley (Senior's Minister)

STAFF MINISTRY LEADER: Wayne Tildsley (Seniors Minister)

VISION/GOAL FOR THIS ROLE: To provide a warm, welcoming space for fellowship by preparing and serving morning tea after the 8am service each Sunday. This ministry supports connection and community within our church family through hospitality.

TIME COMMITMENT: Sunday mornings after the 8am service (approximately 30 – 45 minutes, including set-up and pack-down). Volunteers can serve on a rotating roster or as available.

KEY REQUIREMENTS:

There are no diocese/legal requirements.

- **Character:**
 - Value and be growing in a relationship with Jesus
 - Live a personal life that is above reproach
- **Conviction:**
 - Be actively engaged in the life of St Paul's church, through regularly attending a service and small group (at least 6 months prior)
 - Agree with SPCH Vision, Mission & Statement of Beliefs (<https://stpauls.church/what-we-believe/>)
- **Competency:**
 - Have an eye for detail and a heart for hospitality
 - Enjoy baking, plating, and presenting food beautifully
 - Be reliable and able to work as part of a team

KEY TASKS AND RESPONSIBILITIES

- Bake a slice or morning tea item (optional)
- Plate and present baked goods
- Set up tables and serving areas before the service ends
- Prepare and serve tea and coffee
- Welcome and engage with congregation members during morning tea

- Pack down tables and kitchen area
- Wash and dry dishes; ensure area is left clean

TRAINING AND SUPPORT:

Volunteers will receive support from their team and the Senior's Minister. Shadowing and step-by-step instructions will be provided to help new volunteers feel confident in the role.